Cafe ON THE Square

Application of Employment

Date of application

PERSONAL INFORMATION

NAME(LAST, FIRST, MIDDLE)	TELEPHONE NUMBER (PREFERRED)
ADDRESS(CITY, STATE, ZIP CODE)	EMAIL ADDRESS
PLEASE INDICATE ANY OTHER NAMES YOU HAVE USED WHILE WORKING OR ATTENDING SCHOOL	
ARE YOU UNDER THE AGE OF 19? YES NO	
IF REQUIRED, CAN YOU PROVIDE A VALID WORK PERMIT? YES NO	

EMPLOYEMENT DESIRED

POSITION DESIRED (PLEASE CIRCLE) HOST/WAIT KITCHEN	PAY EXPECTED:
DATE YOU ARE AVAILABLE FOR EMPLOYEMENT	ARE YOU AVAILABLE TO WORK ON: WEEKENDS? YES NO HOLIDAYS? YES NO
HOW DID YOU HEAR ABOUT US:	

AVAILABILITY

HOURS AVAILABLE	SUN	MON	TUE	WED	THURS	FRI	SAT
FROM:							
TO:							
ARE YOU WILLING TO PICK UP EXTRA SHIFTS IF NEEDED? YES NO					TOTAL HOURS AVAILABLE PER WEEK:		
SHIFTS PREFERRED: DAYS NIGHTS WEEKENDS							

EDUCATIONAL HISTORY

SCHOOL	NAME & LOCATION	COURSE OF STUDY	LEVEL/YEARS COMPLETED	TYPE OF DEGREE/CERTIFICATE
HIGH SCHOOL				
COLLEGE/OTHER				
ARE YOU GOING TO SCHOOL NOW? YES NO				

EMPLOYMENT HISTORY

FROM:	TO:	LAST OR PRESENT EMPLOYER'S NAME AND COMPLETE ADDRESS			
STARTING WAGE		ENDING WAGE	YOUR JOB TITLE	SUPERVISORS NAME	TELEPHONE NO.
DESCRIPTION OF DUTIES:					
REASON FOR LEAVING:				MAY WE CONTACT THIS EMPLOYER: YES NO	

FROM:	TO:	LAST OR PRESENT EMPLOYER'S NAME AND COMPLETE ADDRESS			
STARTING WAGE		ENDING WAGE	YOUR JOB TITLE	SUPERVISORS NAME	TELEPHONE NO.
DESCRIPTION OF DUTIES:					
REASON FOR LEAVING:				MAY WE CONTACT THIS EMPLOYER YES NO	

CRIMINAL BACKGROUND

HAVE YOU EVER BEEN CONVICTED OF A MISDEMEANOR/FELONY? YES NO IF YES, PLEASE EXPLAIN:

It is the Company's policy to provide equal opportuinty in conformance with all applicable state and federal law:
All questions must be answered; by signing and dating, you are confirming that all information is accurate

Signature

Date